

Start Here with ACT! by Sage2008 (10.0)

This document is provided to help you install and start using the trial version of ACT! by Sage 2008 (10.0). It gives steps for first-time users and for users who are upgrading from a previous version of ACT!.

Before You Install

Make sure your system meets the requirements found at:

www.act.com/2008sysreq

Note: You must be a Windows Administrator on the machine where you will install ACT!. Otherwise, the installation will fail.

Installing ACT! - First Time Users

1. Open the **ACT!2008** folder.

Note: When you download the product to the default location, the zipped files are extracted to: C:\ACT!2008.

2. Locate the **setup.exe** file and double-click it.

The CD Browser page appears. (Even though you downloaded the product and do not have a CD, the installation mimics what you would experience if you had purchased the CD.)

You can choose to:

- Install ACT!.
 - Install the software to link a handheld device to ACT!.
 - View product documentation.
 - Install other software (Microsoft Internet Explorer or Adobe Reader).
 - Access other resources (such as the ACT! Web site or Technical Support).
3. Click the option to **Install ACT!** and follow the instructions. You will be prompted to close any open applications, temporarily disable any firewall or antivirus protection, and so on.

Note: If a message prompts you to update SQL Server 2005 to Service Pack 2, click the Knowledge Base link in the message to get instructions for downloading Service Pack 2 and the utility for installing it. You must install this utility where SQL Server is installed.

4. On the **ACT! Setup Complete** page, read the information, and then select one or more of the following options:
 - Launch ACT!.
 - View README file.
 - View the *Quick Start for New Users*. This Guide is designed to help you get a quick understanding of how to start using ACT! to manager your contacts, your calendar, and your sales.

5. To start ACT!, click the shortcut on your desktop or the Windows Task Bar. Or, from the Windows Start button, point to **Programs**, point to **ACT! by Sage**, and then click **ACT! by Sage**.

Note: ACT! trial mode is fully functional, but will expire in 30 days.

6. To explore ACT! using the ACT10demo database: On the toolbar, click the **Open Database** tool. Double-click **ACT10Demo.pad**.

Note: If prompted, log in as Chris Huffman. No password is needed.

Installing ACT! - Upgrading Users

1. Open the **ACT!2008** folder.

Note: When you download the product to the default location, the zipped files are extracted to: C:\ACT!2008.

2. Locate the **setup.exe** file and double-click it.

The CD Browser page appears. (Even though you downloaded the product and do not have a CD, the installation mimics what you would experience if you had purchased the CD.)

You can choose to:

- Install ACT!.
 - Install the software to link a handheld device to ACT!.
 - View product documentation.
 - Install other software (Microsoft Internet Explorer or Adobe Reader).
 - Access other resources (such as the ACT! Web site or Technical Support).
3. Click **Product Documentation**, and then select **ACT! Installation Guide**. This Guide contains information for backing up and upgrading your current database to use with the new version. You may want to print the Guide for easy reference.
 4. Follow the instructions in the *Installation Guide* to install ACT!.

Tip: See Help for information about new features in this version of ACT!.

5. To start ACT!, click the shortcut on your desktop or the Windows Task Bar. Or, from the Windows Start button, point to **Programs**, point to **ACT! by Sage**, and then click **ACT! by Sage**.

Note: ACT! trial mode is fully functional, but will expire in 30 days.
